

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: Cabinet**

**Decision No: DA160044CAB**

**Date: 29 June 2016**

**Decision(s) and Reason(s)**

**Draft Corporate Strategy**

**(Report of Management Team)**

**The report presented an initial draft of a new style Corporate Strategy for 2017 to 2019. It was noted that the revised approach differed from the previous highly detailed corporate performance plan and comprised a wider vision of the Council's focus over the three year period, supported by some adopted "key values". In addition the strategy indicated how it was intended to meet the challenges being faced by the Council, its commitment to partnership working and some key measures of success.**

The Cabinet resolved that:

The draft Corporate Strategy set out at Annex 1 to the report be referred to the Overview and Scrutiny Committee for consideration in accordance with the Constitution, subject to the insertion of the words "or do them differently" after "review some discretionary services and, in some cases, significantly reduce or discontinue these" in the second key action of the Way Forward section.

Reasons: As set out in the report of the Management Team.

Signed Chief Executive:

J Beilby

Date of publication: 1 July 2016

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet**  
**Decision No: DA160045CAB**  
**Date: 29 June 2016**

**Decision(s) and Reason(s)**

**Revenue and Capital Outturn 2015/16**

**(Joint report of Chief Executive, Director of Finance and Transformation, the Leader and Cabinet Member for Finance, Innovation and Property)**

**In accordance with the Council's Financial Procedure Rules, a report and accompanying information was presented showing actual Revenue and Capital Outturn for the year ended 31 March 2016 together with recommendations regarding proposed adjustments to the Accounts in the light of the outturn position.**

**It was noted that compared with the revised estimates, the overall outturn showed a favourable variance of £294,629 the principal reasons for which were explained. These included a wide range of individual service budgets together with management savings on the salary bill, offset by the shortfall to be met by the Council under the Business Rates Retention scheme. An update was requested to the next meeting of the Communities and Housing Advisory Board on the review of Disabled Facilities Grant provision in the light of the net underspend. Following a review of earmarked reserves, it was proposed that no adjustments be made to specific reserves at this time.**

**The report also contained an annual Treasury Management and Investment Strategy review for 2015/16 as required by the adopted CIPFA Code of Practice.**

The Cabinet resolved that:

- (1) the Revenue and Capital Outturn for the year 2015/16 be received and endorsed;
- (2) the recommendations following a review of specific earmarked reserves, as set out at paragraph 1.2.3 of the report, be endorsed; and
- (3) the Treasury Management and Investment Strategy Review 2015/16, as set out at Annex 3 to the report, be received and endorsed.

**Reasons: As set out in the joint report of the Chief Executive, Director of Finance and Transformation, the Leader and the Cabinet Member for Finance, Innovation and Property.**

Signed Chief Executive:

J Beilby

Date of publication: 1 July 2016

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**Decision Taken By: Cabinet**  
**Decision No: DA160046CAB**  
**Date: 29 June 2016**

**Decision(s) and Reason(s)**

**Recommendations from Overview and Scrutiny Committee - Review of Concessionary Parking Permits**

**(Report of Chief Executive)**

**Consideration was given to the recommendations of the Overview and Scrutiny Committee at its meeting on 14 June 2016 on the outcome of a review of Concessionary Parking Permits.**

The Cabinet resolved that:

The recommendations of the Overview and Scrutiny Committee be endorsed as follows:

- (1) an internal review be undertaken to consider whether the current list of Borough Council staff receiving permits is correct;
- (2) an internal review be undertaken to consider whether the current list of Leisure Trust staff receiving permits is correct;
- (3) permits no longer continue for Tonbridge Junior Football Club but an adjustment to hire fees be made to reflect the parking arrangements;
- (4) the parking concession permit for St Stephens Church, Tonbridge be removed when the current permit expires;
- (5) an audit of current users and Country Park volunteers be undertaken to ensure the current list is accurate;
- (6) permits for Riverside Bowls Club, Tonbridge no longer continue but an adjustment to the hire fee be made to reflect the parking arrangements; and
- (7) permits for Aldermen and Freemen be discontinued in the future; however, one-off permits for Civic events could be offered to attendees as appropriate.

Reasons: As set out in the report of the Chief Executive.

Signed Chief Executive: J Beilby

Date of publication: 1 July 2016

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**Decision Taken By: Cabinet**  
**Decision No: DA160047CAB**  
**Date: 29 June 2016**

**Decision(s) and Reason(s)**

**Self Build and Custom Housebuilding Register**

**(Joint report of Director of Planning, Housing and Environmental Health and Director of Central Services)**

**The report gave details of the provisions of the Self Build and Custom Housebuilding Act 2015 and sought delegated authority to exercise the new powers in respect of maintenance of the Register.**

The Cabinet resolved that:

Authority be delegated to the Director of Planning, Housing and Environmental Health to exercise all of the Council's powers in relation to the Self Build and Custom Housebuilding Register, including any set out in the Self Build and Custom Housebuilding Act 2015 and any regulations made thereunder.

Reasons: As set out in the joint report of the Director of Planning, Housing and Environmental Health and Director of Central Services.

Signed Chief Executive: J Beilby

Date of publication: 1 July 2016

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet**  
**Decision No: DA160048CAB**  
**Date: 29 June 2016**

**Decision(s) and Reason(s)**

**Hive Lotto**

**(Report of Director of Central Services and Monitoring Officer)**

**Further to Decision No D160033CAB, the report gave an update on progress made with the online lottery to provide discretionary support to local voluntary and community groups. Some minor amendments were proposed to the criteria for acceptance of good causes. It was noted that it was planned to launch the lottery during the first week of September 2016.**

The Cabinet resolved that:

- (1) the contents of the report be noted; and
- (2) the amended criteria set out at Annex 1 to the report be approved for acceptance of good causes into the lottery.

Reasons: As set out in the report of the Director of Central Services and Monitoring Officer.

Signed Chief Executive: J Beilby

Date of publication: 1 July 2016

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.